



YEAR 7 STUDY SKILLS SEMINAR

Name

My goals:

1. _____
2. _____
3. _____

WARNING

THIS INFORMATION CAN HELP YOU...

- ACHIEVE YOUR GOALS
- RAISE YOUR GRADES
- FAST TRACK YOUR LIFE

Introduction	Page	2
Organisation	Page	3
Friends	Page	9
Transition	Page	11
Homework	Page	12
Study Skills Questionnaire	Page	13
Listening skills	Page	17
Space men	Page	21
Concentration	Page	22
Study place	Page	23
Test preparation	Page	24
Mapping	Page	25
Brain games	Page	30
Bingo	Page	31
Evaluation	Page	32
Number game	Page	33

Contact Maximize Your Performance
Tel: 01243 572773 Fax: 01243 574773
E-mail: info@maximizeyourperformance.com
www.maximizeyourperformance.com

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As a student, learning how to manage your time is extremely important.

Everyone has the same amount of time, but some people manage to achieve far more than others.

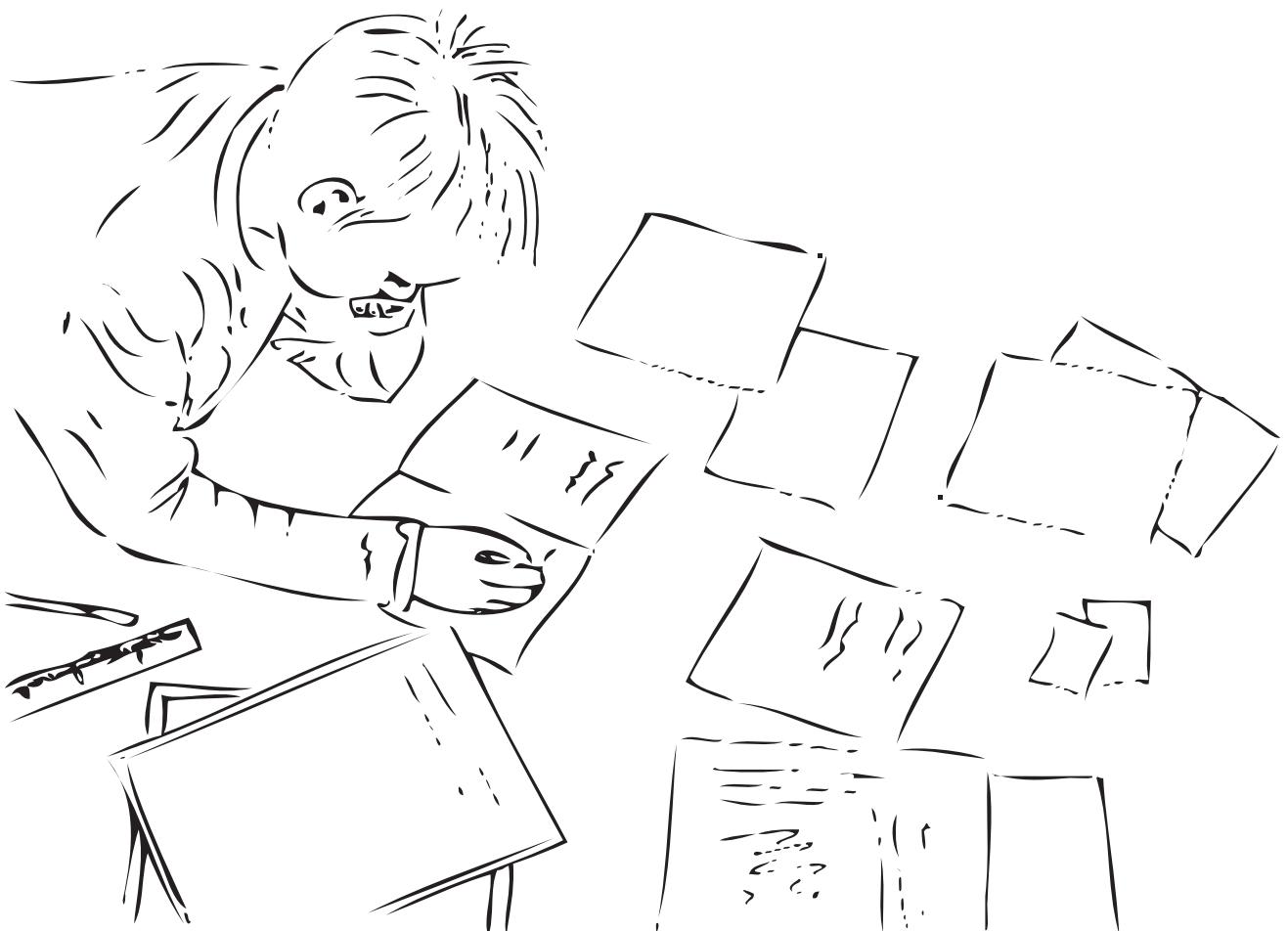
If you practise good time management habits, you will be able to achieve all the things you need to do and still have time to spare.

One of the most effective ways of organising yourself is to write a daily or weekly list of things you need to do.

The secret is to number the different tasks on your list, giving the most urgent task top priority.

It's very important that, once you have prioritised your list, you attack it in order and don't put off a task that you find difficult.

When you have finished a task, don't forget to tick it off. It's very satisfying to know that you have got the most urgent task done!



When you start your homework make sure that you understand exactly what you have to do.

Carefully read the question and write a couple of short notes about the task and how you think you can best complete it.

Remember that the presentation of your homework is really important. You can often get a better mark by just giving it that little extra bit of time and effort.

You can present your homework in many different ways. Here are some ideas that you could try out!

Written report

Mapping

Power point

Board game

Write a poem

Web page

Story board

Make a model

Diary entry

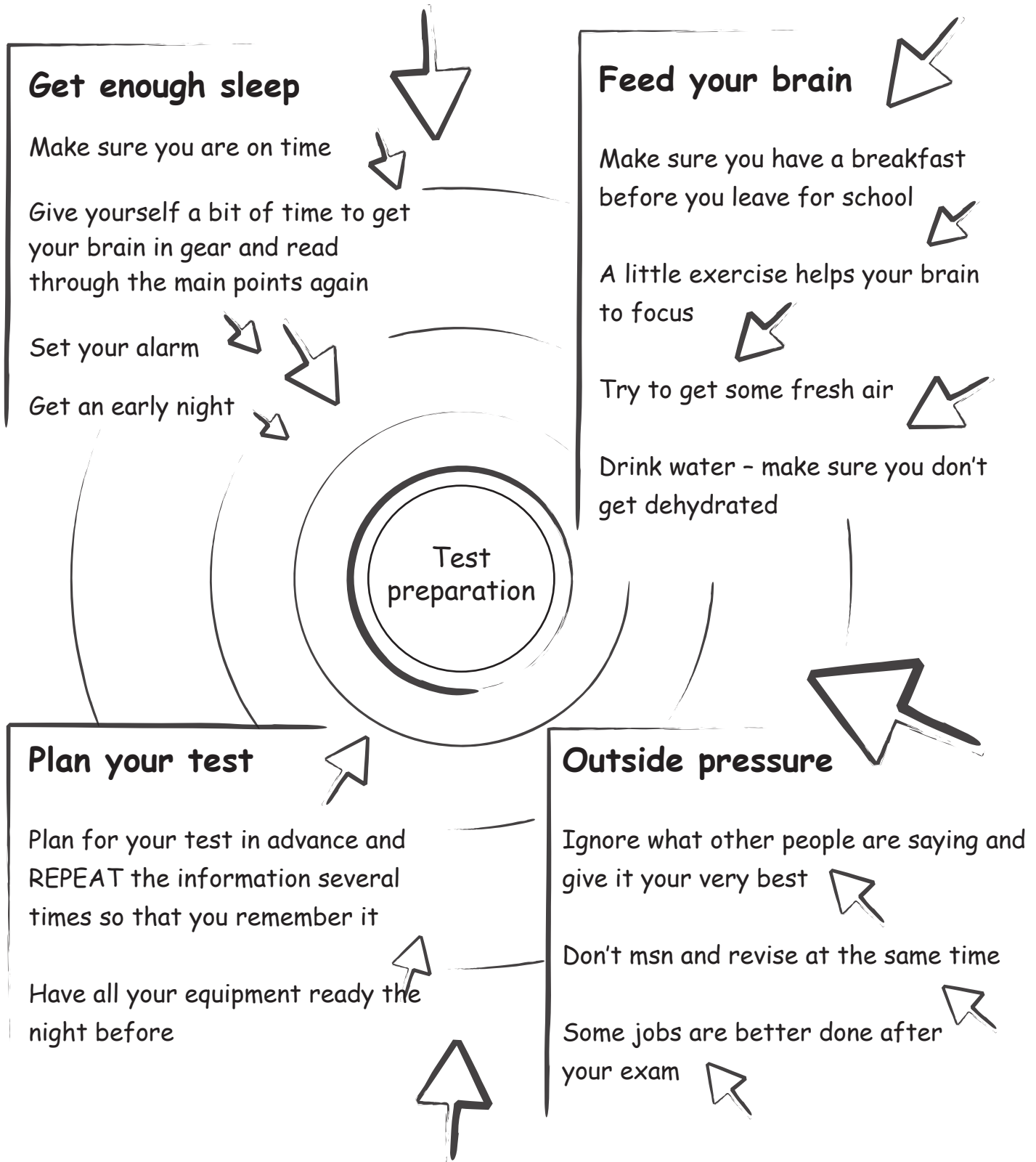
Give a talk

Design a poster

Draws production

Task

Read each comment and tick it if you do it when you prepare for a test.



Mapping is a brilliant way of organising your thoughts. It can help you with:

- Homework
- "Note taking" during lessons when summarising text
- Explaining complex ideas
- Problem-solving, helping you to see all the issues and how they relate to each other
- Planning, helping you get all the relevant information down and to organise it more easily (particularly useful for essays and projects)
- Revision, serving as a quick and efficient means of recalling information

It can be used to help you remember information ranging from the history of castles to a complicated Shakespeare play or a biology test on the food chain. It is particularly helpful for students who learn better when they see pictures.

